

**Board Meeting**  
**Agenda**  
**Thursday, November 3, 2016**

Attendees: Sadaf Ebrahim, Brenda Oliveira, Jennifer Radcliffe, Jennifer Cable, Brooke Primomo, Wendy Chung, Annette Botas-Rock

- I. **Call to Order at 7:50am.** Request that at monthly board meetings all subjects are not presented, to minimize debates and unnecessary discussions. Attempt to stick to agenda. Committee chairs come with specific requests or issues to present. Principal/AP's may bring up certain matters that aren't open for discussion. Tackle ideas that have specific groups of people at separate, committee focused meetings.
- II. **Committee Chair Reports**
  - A. **Membership** – Currently raised \$58,733. Hard fought money. Need ideas to raise more money for future. 654 families gave this year. A lot of contributions were the minimal amount of \$10. Donations from 695 kids, out of 811 kids in Vanguard. Confusion about past membership ideas and summary of brainstorming / outreach methods. We need to do something significant in the membership to make up the loss balance. Ms. Portiere's class has full participation. Incentives not working with teachers. Challenge for MS parents to be at school a lot due to distance, activities, and schedules. PTO should make bigger statement in Ram News and in THR's website of PTO's contribution toward school events/expenses. PTO board members need to have more presence, actively seen/interacting at PTO events. Membership incentives work when connected to grades, as grades, academically oriented grades are no longer possible. Publicize that part of the orchestra's teacher salary paid by PTO. Average membership is \$90. An installment plan to pay membership may help encourage bigger donations. Suggested ideas: Gala Dinner (but wouldn't work for our school), new info in PTO Information Board in office, create a Friends of THR's Alumni Association (which could be also used for/from Career Day,) have a table for PTO at Grandparents Day. Discourage increase in membership minimum.
  - B. **Directory** – Nicolette wants the directory to be electronic. Once she's finished with the surveys wants to send the homerooms the information to use as contacts. Luis should be included in all discussion with regard to IT, website, and the possible use of other websites/software, with cc to Bê. Some still like to have paper copy of directory, thus make available on pdf file, thus minimize paper waste.
  - C. **Carnival** – no information.
  - D. **Volunteers** – When parents indicate in online Volunteer or Membership forms that they're interested in volunteering for a particular event, Brenda follows up prior to that event.
  - E. **Community Building ES** – “Finding Dori” movie for Nov. 18<sup>th</sup>. The suggestion by volleyball parent to move event from gym to cafeteria was denied as the event is best in gym and moving PTO events for smaller groups encourages making exceptions for future events/groups.
  - F. **Community Building MS** – Last minute change regarding Palace Bowling Alley. They closed their doors the Friday before event and notified us via phone call. We lost the

deposit. Fortunately, used the Indoor Soccer with a great turn out. Need more parent participation.

- G. **SDMC** – Muzyka covered it at previous meeting.
- H. **Square 1 Art** – Will start soon. Art teacher is very particular and doesn't want parent involvement. Can parents submit other art if child's school piece isn't great? Bê found a new chair for this committee.
- I. **BoxTops** – Put on THR website the submission form that "tops" are pasted onto. Focus on BoxTops reward program and no others, otherwise too spread out.
- J. **Buck Store** – December 6<sup>th</sup>, from 8am- noon.
- K. **Teacher Appreciation** – preparations already happening. Request to give Ardon a gift card, same as last year, as thank you and encouragement for doing the holiday candy trees. Brenda will contact her on behalf of committee to confirm this decoration donation.
- L. **Spaghetti Supper** – Kerry has 5-6 committee members. They will increase number of games. Would like to add a cupcake walk (from donation in-kinds from bakeries.) She'll talk with Shazia for list of past/potential donors. Food provider Fabio is raising his prices this year from \$3 to \$3.5/plate. Kerry will check if last year there was higher food price for those buying dinner at the door. Food decisions made last year were done well, should be repeated. Bake Sale – at dinner for small fee have a dessert table for fundraising. Desserts will be donated by THR's families and cutely displayed, little risk. Small cookie on dinner plate regardless of bake sale.